

XXXXXXXXXX DEPARTMENT

Administration Centre  
10 Wellington St. E.  
Alliston, Ontario

Web Address: [www.newtecumseth.ca](http://www.newtecumseth.ca)

Email: [XXXXXXXXXX@newtecumseth.ca](mailto:XXXXXXXXXX@newtecumseth.ca)

Phone: (705) 435-3900 or (905) 729-0057

Fax: (705) 435-0407

**Date:**

**File #:**

**To:**

Attention: **Permit Holder/Owner's Personal Name**

**Re: ORDER TO DISCONTINUE ACTIVITY**  
**Cite Permit No. and Agreement Title (if applicable)**  
**Site Municipal Address**

At **Site Municipal Address** in the Town of New Tecumseth site alterations have occurred in contravention of Town of New Tecumseth By-Law 2020-007, "Site Alteration and Fill By-Law".

### **Identify Contravention**

COMPLIANCE REQUIRED;

1. You are hereby instructed to halt all site alterations activities at the referenced property forthwith, failing which you will be in breach of the Site Alteration and Fill By-Law.
- 2. List All Requirements**

Any failure by **Permit Holder/Owner** to meet the requirements set out above will be deemed to be in contravention of Permit No. 2020-001 issued pursuant to the Site Alteration and Fill By-Law, and Agreement (if applicable). The Municipality will be entitled to rely on any and all rights of enforcement available to it. In keeping with the provisions set out in the Site Alteration and Fill By-Law, please note that **Permit Holder/Owner** is responsible for the costs of the Municipality incurred as the result of the enforcement procedures undertaken.

**Signature**

**Cc. Appropriate Group**

**Encl: Pertinent Documents**