

News Release Date: Friday, August 7, 2020

Reopening plan for Town administration offices

NEW TECUMSETH, ON - The Town Administration Centre, 10 Wellington St. E., Alliston will open to the public starting Monday, August 10 during regular business hours of 8:30am to 4:30pm weekdays. Appointments will be required for services such as:

- discussing a project with Town staff
- application or permit with our building or planning departments
- marriage license pick-up
- tow truck licenses
- freedom of information
- pick-up or drop-off of documents

Walk-in services will be provided at the main floor customer service counter of the Town Administration Centre, if required for:

- payments
- dog licenses
- parking permits
- garbage tags and bins
- payment of parking tickets
- death certificates

We have reserved Monday through Friday between 11am to 12pm to invite seniors, those with autoimmune compromised health and those with special requirements to attend the Administration Centre for in-person services, if necessary.

When possible, residents are encouraged to continue to use online options whenever possible to promote safety and efficiency.

Public entrance to the Administration Centre will be available via the building's south side (facing Wellington St. E.) and exiting will be through the north side doors. To ensure physical distancing requirements are maintained, a queuing area will be on the main floor, and, if necessary, on the sidewalk along the south side of the building.

*Communication Services
Administration Centre
10 Wellington St. E.
Alliston, Ontario L9R 1A1*

*Web Address:
www.newtecumseth.ca
Email: tmilne@newtecumseth.ca
Phone: 705-435-3900
or 905-729-0057 ext.1271
Fax: 705-435-2873*

All persons entering the building will be required to provide their contact information at the customer service counter.

Appointment areas are being limited to specific areas of the Town Administration Centre building to limit areas for infection control and to allow for efficient cleaning and sanitization practices.

The Joint Operations Centre (JOC), 6558 8th Line (County Road 1), Beeton will open to the public as of August 10 by appointment only. Walk in customer service will not be provided at the JOC.

Everyone entering all Town buildings and facilities must always wear a face covering/mask, practice safe physical distancing of at least 2 metres, wash and/or sanitize hands frequently, including immediately upon entering Town buildings, follow all directional movement requirements and stay home when ill.

For general inquiries, please contact customer service at 705-435-3900 or 905-729-0057 or email info@newtecumseth.ca Please visit us online at www.newtecumseth.ca for more information.