



Town of New Tecumseth
UTILITY ACCOUNT - PURCHASER
MOVE IN

Account Holder Information:

*Please note, only one name can be printed on utility bills, please select below

First Name: Middle Name: Last Name:

First Name: Middle Name: Last Name:

First Name: Middle Name: Last Name:

PURCHASED PROPERTY INFORMATION

Closing Date:

Lawyer's Name and/or Law Firm: Phone Number:

Service Address Civic Number and Street: PO Box:

City, Province and Postal Code:

Mailing Address: Same as Service Address Different Mailing Address, Please Complete Below

Civic Number and Street: Po Box

City, Province and Postal Code:

Telephone Number: Telephone Number:

Email Address:

Enroll me in eBilling to receive Utility bills electronically by email to my email address

Please provide at least 5 business day notice prior to the closing date to schedule a meter reading.

A reading of the water meter of the purchased property will be taken on the date of closing.

The utility account will be created after this reading is received.

There will be a \$39.50 Administration Fee on your first bill.

Authorized Signature: Date:

Authorized Signature: Date:



Town of New Tecumseth
UTILITY ACCOUNT - SELLER
MOVE OUT

Account Holder Information:

First Name: Middle Name: Last Name:

First Name: Middle Name: Last Name:

SOLD PROPERTY INFORMATION

Closing Date: Account Number:

Lawyer's Name and/or Law Firm: Phone Number:

Service Address Civic Number and Street: PO Box:

City, Province and Postal Code:

Forwarding Address for Final Bill:

Email Final Utility Bill Email Address:

To be in Care Of:

Address Civic Number and Street: PO Box:

City, Province and Postal Code:

Telephone Number: Telephone Number:

New Purchaser's Name:

Please provide at least 5 business day notice prior to the closing date to schedule a meter reading. A reading of the water meter of the sold property will be taken on the date of closing. The utility account will be closed after this reading is received. Please note the final bill cannot be calculated until after this reading has been completed. There is an \$90.00 Final Reading fee that will reflect on your final bill.

If you are on a pre-authorized payment plan, the balance of your final utility bill will be deducted from your bank account on the specified due date. The amount and date of withdrawal will be shown on your final utility bill. This will be the final pre-authorized payment from your account.

Authorized Signature: Date:

Authorized Signature: Date:

Completed form can be returned to
Town of New Tecumseth, 10 Wellington Street East, Alliston, ON, L9R 1A1 or by email to utilities@newtecumseth.ca
Any questions, please contact the Utilities Department 705-435-3900 or 905-729-0057