

Planning and Building Department  
Administration Centre  
24 Tupper Street West Alliston, L9R 1H2

Website: [www.newtecumseth.ca](http://www.newtecumseth.ca)  
Tel: (705) 435-3900

**PLEASE RETURN COMPLETED FORM TO:**

In person or by mail: Planning & Building Department  
24 Tupper Street West  
Alliston, Ontario L9R 1H2

By email: [planning@newtecumseth.ca](mailto:planning@newtecumseth.ca); [building@newtecumseth.ca](mailto:building@newtecumseth.ca)

**Please check off type of letter requested:**

**Zoning Compliance Letter** (Fee: \$188.35 per property)

- Provides the zone of the property, permitted uses, relevant exceptions and setbacks.

**Building Compliance Letter** (Fee: \$188.00 per property)

- Provides information the Town may regarding to the status of building permits on a property, work orders, and notices violations.

The Town makes some records available without having to do a Freedom of Information request, under Routine Disclosure of Records. Before submitting your request, look at [the complete list](#) of what records may be disclosed, including who can request those records.

**Contact Information:**

Name:

Telephone Number:

Email:

Mailing Address

**Please check the box that applies:**

Owner of Property

Agent/Consultant on behalf of property owner

Other (please specify): \_\_\_\_\_

**Property Information:**

Municipal Address:

Legal Description:

Tax Roll Number

**Date Information Requested By:**

I \_\_\_\_\_, hereby acknowledge the above-noted and provide my consent in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act that all the information in this request and any supporting documentation provided by myself will be part of the public record and will also be available to the general public, my agents, consultants and solicitors, as well as commenting letters or reports issued by the municipality and other review agencies.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Note: The applicable fee must accompany the Compliance Request Form. Fees are listed in [the Town's Fees and Charges by-law](#) and [Building Permit By-Law](#) and are non-refundable.