

# Indoor Facility Booking Request

**Please note this is NOT A CONFIRMED BOOKING. Facility Booking Clerks will contact you within 7 business working days.**

- Private  
 Organization / League

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ / \_\_\_\_\_

Email: \_\_\_\_\_

Date of Rental: \_\_\_\_\_ Time: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Approx. Number of attendees: \_\_\_\_\_

Additional information: \_\_\_\_\_

Office Use Only	
Date of Inquiry:	_____
Time of Inquiry:	_____
Inquiry Directed to:	_____
Staff Initials:	_____

Please select interested Facility/Rental space:  
Numbers listed are the maximum capacities for the rental space.

### New Tecumseth Recreation Centre (Alliston)

- Brian Gauley Boardroom (15 max)
- Party Room (20 max)
- Hornet's Nest Sports Grill (265 max)
- Fieldhouse (1300 max)
- Arena: FLOOR (1300 max)     ICE

### Alliston Memorial Arena

- Hall (220 max)
- Arena Floor (1200 max)

### Tottenham Community & Fitness Centre

- Multi-Purpose Room A or B (50 max)
- Small Gym (100 max)
- Large Gym (250 max)
- Whole Gym (350max)
- Arena: FLOOR (1300 max)     ICE

### Beeton Memorial Arena

- Hall (185 max)
- Arena: FLOOR (1000 max)     ICE

**Kitchen available for rent at the Tottenham Community Centre, Beeton Memorial Arena and the Alliston Memorial Arena.**  
**(Please note there is no stove/oven at the Alliston Memorial Arena).**

Will alcohol be served?:  YES  NO

Kitchen required:  YES  NO

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**20 % Non-resident fee applicable to all rentals for those who live outside of the Town of New Tecumseth.**  
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**Every effort will be made to contact you within 7 business working days. Please be advised that certain bookings may require a minimum of 3 months notice prior to the event date.  
Bookings are on a first come first served basis.**

