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## 2021 ARTS, CULTURE AND TOURISM GRANT APPLICATION

Please fill in the information below and attach it to the front of the application package. Read the attached Community Grant Program Policy carefully for eligibility criteria and to ensure you are submitting an accurate and complete application.

<b>Organization Name:</b>	
<b>Contact Name and Title:</b>	
<b>Mailing Address:</b>	
<b>City &amp; Province:</b>	<b>Postal Code:</b>
<b>Charitable Registration Number (if applicable):</b>	
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Amount you are requesting from the Town of New Tecumseth:\$</b>	

### Community Arts, Culture and Tourism Grant Program

This category supports local not-for-profit organizations promoting opportunities in artistic expression and cultural endeavours for people of all ages, through education and participation, as well as supporting tourism and development activities. This category will also support the operation of significant cultural facilities which provide core services to the community.

Please submit a complete and original, signed application and all supporting documentation by **4:30 p.m. Monday, March 1, 2021** to the:

Parks, Recreation and Culture Department  
Town of New Tecumseth  
10 Wellington Street East  
Alliston Ontario L9R 1A1

OR

By email: [grants@newtecumseth.ca](mailto:grants@newtecumseth.ca)

For any questions about the Community Grant Program, please use the following contact information:

Email: [grants@newtecumseth.ca](mailto:grants@newtecumseth.ca)  
Phone: (705) 435-3900 ext. 1503

**APPLICATION CHECKLIST**

**All items below must be included with the Application in order for the application to be deemed complete and considered.**

Please include the information listed below and check all items included with the application:

**Checklist:**

- A brief description of the Organization including its Mission Statement, Constitution or Statement of Purpose
  
- Purpose for which the grant will be used
  
- Most recent or within two years Financial Statements including Balance Sheet and Income Statement
  
- Annual Report
  
- Operating Budget for current fiscal year
  
- Constitution/Guiding Principles
  
- List of Board of Directors/Executive with names and addresses
  
- List of funding sources, including other grants, subsidies or in-kind services
  
- Any other relevant data
  
- Application form signed by authorized officials of the organization indicating that they have reviewed and approved the application

**Important Requirements and Information:**

- The maximum eligible amount for 2021 is \$25,000.00.
- All applications must be submitted on the online application forms.
- Please read the attached Community Grant Program Policy carefully for eligibility criteria and to ensure you are submitting an accurate and complete application.
- Complete Arts, Culture and Tourism Grant Applications will be brought forward to a Working Session of Council for consideration in April 2021 and considered for approval in May 2021.
- Groups applying for a grant must comply with the criteria outlined in the Community Grant Program Policy (attached). Grants will be awarded with priority given to groups which submit complete grant applications on time, and on the approved application form.
- 2020 Community Grant Program recipients must report on how the 2020 approved grant funds were used, in this application.
- If you need more space to answer certain questions, you may provide your answers on a separate page. Please identify the number of the question you are answering.

**NOTE: The release of all grant funds is dependent upon the Town receiving a copy of the organization's most recent or within two years financial statements.**

1. Please provide a brief description of the organization including its mandate, constitution, mission statement or statement of purpose.

2. Briefly describe the history of your Organization and your target market, participants or audience.

3. Please list, or include in an appendix, the names, addresses, and phone numbers of the Board of Directors or the Organization, their roles and describe how the Board is structured to achieve the goals and objectives of your Organization.

Board Member Name	Board Member Position	Phone Number

4. Please list:

Number of Members: \_\_\_\_\_ Number of Volunteers: \_\_\_\_\_

Number of Paid Staff: Full-time: \_\_\_\_\_ Part-time: \_\_\_\_\_

5. Indicate the impact of your Organization's particular activities on group or individual artistic, cultural or tourism development in the community.

6. Did the Organization receive any government assistance in the past three years.

Yes

No

7. If the answer to question #6 is yes, please indicate the sources and amounts of funding:

Source: e.g. Federal, Provincial, Municipal	Amount	Year

8. What is the purpose for the funding? (please check one and explain)

- Project – a specific event or activity
- Program – a series of related events or activities
- Operating – Town contribution to annual operating budget

Explanation:

9. If part of the work you will undertake with this grant needs to be sustained beyond the time covered by this grant, explain how it will be continued. Does the group plan on applying for additional funding from the Town of New Tecumseth next year?

10. List your organization's financial reserves. *(Supporting documentation may be attached but these fields must be completed.)*

Description	Amount in \$ (Total all accounts)
Cash	
Investments	
Bank Account Balances	
Other:	
Other:	



11. If your group or organization received a grant in the previous year, please report on how the approved grant funds were used.

