



Heritage New Tecumseth

## Heritage Designation Application Form

### APPLICANT INFORMATION (REQUIRED)

Name ..... Phone # .....

Email .....

Name of Owner (if different from applicant) .....

### PROPERTY INFORMATION

If more space is required, please attach a separate sheet.

Address (required): .....

Tax Roll Number (required): .....

Legal Description (Lot/Concession or Plan #): .....

Date(s) of Construction and/or Alteration: .....

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Original/Notable Owners (approximate dates, occupation etc.): .....

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Rationale for Designation (architectural features, historical significance, land uses etc.):

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## **RESEARCH INFORMATION**

Provide as much contextual information about the property as possible (copies only – no originals). Please check off all items that are enclosed with your application:

- Current Photograph(s)**
- Historical Photograph(s)** – From previous owners or the Simcoe County Archives.
- Historical Deed, Land Registry or Tax Assessment Records**
- Census Information**
- Maps**
- Survey**
- Other Additional Information/Articles** – From local newspapers (microfilm at the New Tecumseth Public Library Branches), local history books, former owners, online searches etc.

Be sure to verify the submitted research. It is important that the documents you submit accurately describe the history of your building. If sufficient contextual information is unavailable, the Heritage New Tecumseth Advisory Committee and/or Town staff will need to undertake additional research before your application can be fully processed.

Completed forms can be submitted in person, by mail or by email using the contact information provided below. You will be contacted once the application has been processed.

## **DECLARATION**

I, the undersigned, authorize Heritage New Tecumseth to use any/all of the historical information submitted with this application to promote heritage conservation and awareness in the community.

I further authorize Heritage New Tecumseth to retain all records submitted with this application.

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SIGNATURE OF APPLICANT

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DATE

Personal information is collected and retained under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c. M.56, as amended. This information is collected to enable Town staff and/or the Heritage New Tecumseth Advisory Committee Chair to contact designation applicants. Questions about this collection of information can be directed to the Town of New Tecumseth's Clerk/Administration Services Department.