



Terms of Reference

**Accessibility Advisory Committee
2022-2026**

Meeting Frequency and Schedule

Bi-monthly – 3rd Wednesday - 6:30 p.m.

Mandate

To provide information and make recommendations to the Mayor and Council with regard to the Town’s requirements under the *Ontarians with Disabilities Act, 2001* (attached) and the *Accessibility for Ontarians with Disabilities Act, 2005* (attached) and to perform duties of the committee as specified under the *Acts*.

As requested by Council the Committee may be required to:

1. Advise and make recommendations to Council with regard to accessibility matters within the Town of New Tecumseth.
2. Review and make recommendations to Council with respect to policies related to accessibility within the Town of New Tecumseth.
3. Provide background research and information to Council on matters related to accessibility.
4. Liaise between Council and other community groups, government agencies, business and industry on matters related to accessibility.

Composition of Committee

Citizen Members	Council Members	Staff Support
Five (5) citizen members with disabilities. Three (3) citizen members who are involved with people with disabilities.	One (1) member of Council	Director of Human Resources
		Legislative Support Specialist

Rules of Procedure

All meetings of the Accessibility Advisory Committee shall be conducted in accordance with the Committee procedures as approved by Council.

Council approval is required prior to the implementation of any recommendations that have been forwarded to Council.

The allocation of Town resources, such as staff and budget, may be provided to the Committee as directed by Council.