



TERMS OF REFERENCE

BEETON FACILITY PLANNING TASK FORCE

Meeting Frequency

Meets at the Call of the Chair

Mandate

To provide information and make recommendations to the Mayor and Council with regard to the principles and guidelines that will shape the conceptual design and development of a new, multi-use Beeton Community Centre.

As requested by Council:

- a. To recommend opportunities for community and stakeholder input, consultation and feedback in order to assist in the identification of community needs and requirements.
- b. To assist in assuring that the new Beeton Community Centre includes safe, accessible, functional and adaptable spaces.
- c. To recommend and prioritize preferred facility spaces and program equipment.
- d. To meet with selected consultants approved by Council to review the site assessment, architectural concepts, constructability and cost estimates and provide comments to Council.
- e. To review the report respecting the selection of furniture, fixtures, equipment and provide comments to Council.
- f. To participate as required in public meetings related to the design and development of a new Beeton Community Centre.
- g. To liaise between Council and other community groups, government agencies, business and industry on matters related to the Beeton Community Centre.

Composition of the Task Force

Citizen Members	Council Members	Staff Support
Three (3) FAB members Four (4) citizen members	Three (2) members of Council	Parks, Recreation & Culture Dept.
		Committee Secretary

Rules of Procedure

All meetings of the Beeton Facility Planning Task Force shall be conducted in accordance with the committee procedures as approved by Council.

Council approval is required prior to the implementation of any recommendations that have been forwarded to Council.

The allocation of Town resources, such as staff and budget, may be provided to the committee as directed by Council.