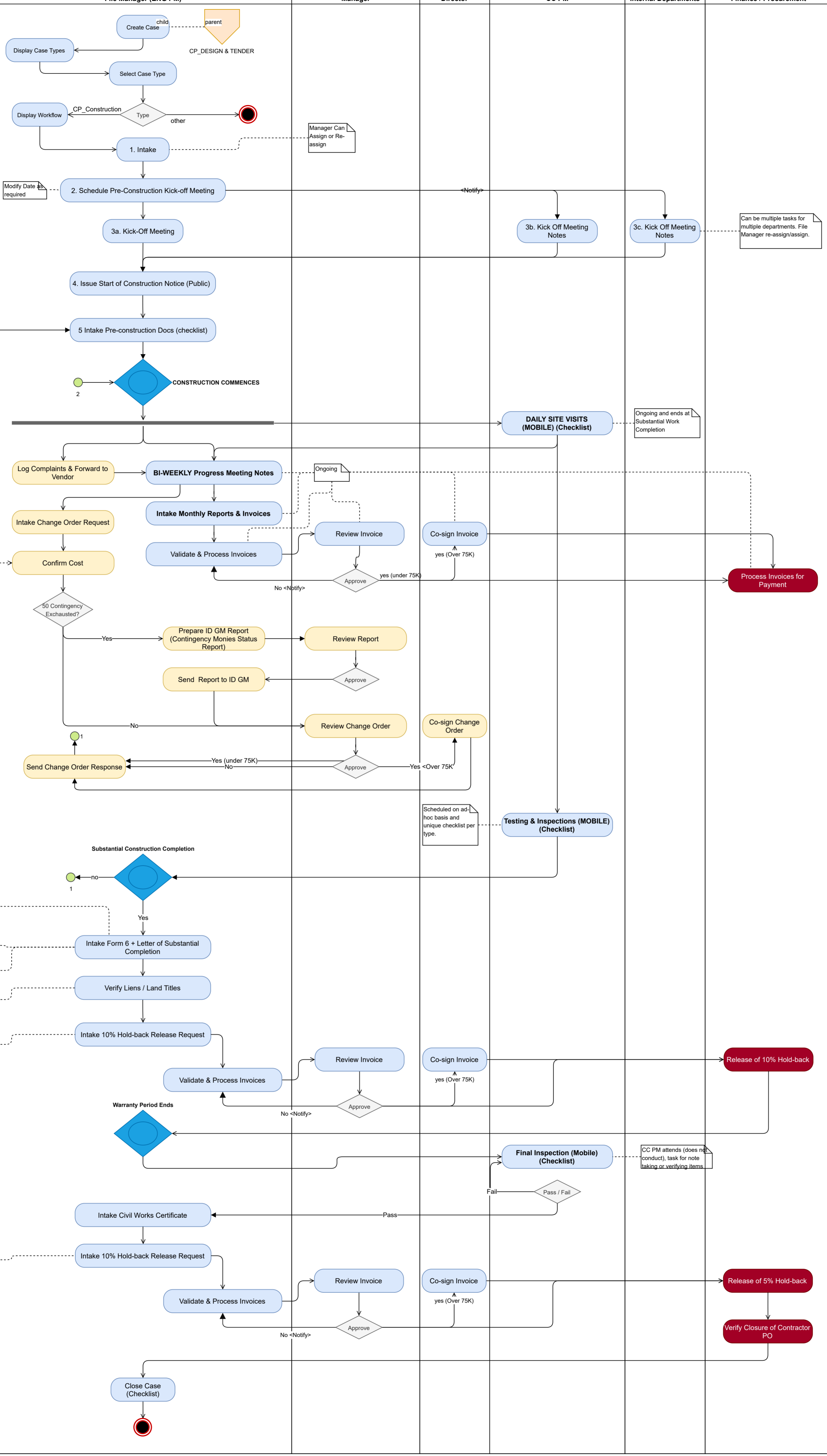


Legend

- Start (Red circle)
- End (Red circle with black border)
- Decision (Diamond)
- Fork (Arrow with T-junction)
- Note (Document icon)
- Activity / Task / Action (Rounded rectangle)
- Object (Rectangle)
- message (Arrow)
- on-page reference (Green circle)

Optional /Ad-hoc Tasks that can be added on a needs basis



4. Generate Start of Construction Notice

- Pre-construction Structural Surveys (Private, Public)
- Locates
- Road Occupancy / Use Permits

Generate Complaint Form

Generate Monthly Internal Dashboard / Report

- 50% Contingency Monies Check

Generate Billing Form

- Update

Generate Billing Form

- Status Update
- 60 day lien period timer starts
- 1 Year Warranty Period timer Starts
- Received from Legal / Town Solicitor
- 28 day timer starts to release 10% holdback

Generate Billing Form

- 28 day timer starts to release 10% holdback

Can be multiple tasks for multiple departments. File Manager re-assign/assign.

Ongoing and ends at Substantial Work Completion

Ongoing

Scheduled on ad-hoc basis and unique checklist per type.

CC PM attends (does not conduct), task for note taking or verifying items

Manager Can Assign or Re-assign

Modify Date required

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