



Optional /Ad-hoc Tasks that can be added on a needs basis

Process Payment at Planning Department Counter/Office using Point of Sale system. Attach receipt.

Additional application details included beyond POS receipt.

[EXTENSION]- Generate 60 Meter Radius Properties Mailing Labels + any other circulation requirement based on location as per the Planning Act

2 week target date

Staff Report (Civic Web)

2 week target date

Can be multiple Departments increasing (a task for each)

no (request changes) <Notify>

no (request changes) <Notify>

yes <Notify>

Approved/Refused <Notify>

Approved/Refused

Approved/Refused <Notify>

Appeal

No Appeal <Notify>

<Notify>

Checklist to include LPAT Outcome (if applicable)

Comments & Attachments can be added

Status Update