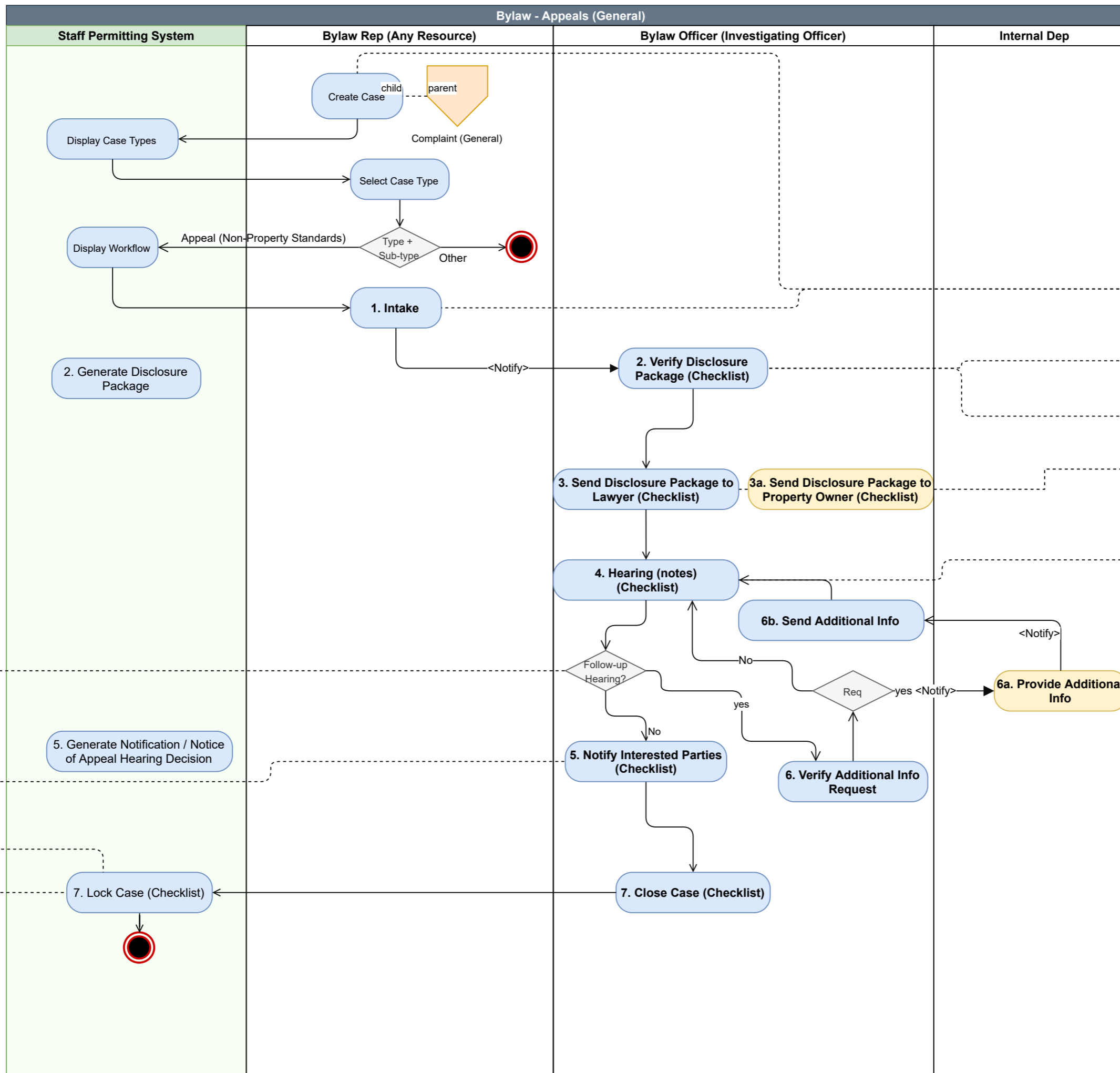


Bylaw - Appeals (General)



Legend

- Start: Red circle with black border
- End: Red circle with black border and red outline
- Decision: Diamond shape
- Fork: T-shaped arrow
- Note: Document icon
- Activity / Task / Action: Blue rounded rectangle
- Object: White rectangle
- message: Arrow with text
- on-page reference: Green circle

Optional Tasks that can be added to the workflow

Appeal Request Notification received from POA and details are added to case. Date of Hearing is added.

Assignment can be based on which by-law officer processed the complaint, information available in linked (parent / related) case.

Manager can re-assign if required.

Optional based on the request of the property owner to receive the package prior to hearing.

Judgement / Results information is added

Lawyer may request additional information after first hearing (usually) but can be after any of the follow-up hearings. Which can lead to requesting additional info from internal departments

Email notification (if email info provided)

Status Update
Comments, Attachments and Case Notes can be added post-close.