



Terms of Reference

Heritage New Tecumseth Advisory Committee

Meeting Frequency

Bi-Monthly – 7:00 p.m. – 2nd Tuesday of the month

Mandate

To provide Council with information and recommendations on matters relating to Parts IV and V of the Ontario Heritage-Act and any other heritage matters as requested by Council.

As requested by Council:

- a. To advise and make recommendations to Council with regard to heritage matters within the Town of New Tecumseth.
- b. To review and make recommendations to Council with respect to policies related to heritage within the Town of New Tecumseth.
- c. To provide background research and information to Council on matters related to heritage.
- d. To liaise between Council and other community groups, government agencies, business and industry on matters related to heritage.

Composition

Citizen Members	Council Members	Staff Support
Five (5) citizen members	Two (2) members of Council	Parks, Recreation & Culture Dept.
		Committee Secretary

Rules of Procedure

- All meetings of the Heritage Advisory Committee shall be conducted in accordance with the committee procedures as approved by Council.
- Council approval is required prior to the implementation of any recommendations that have been forwarded to Council.
- The allocation of Town resources, such as staff and budget, may be provided to the Committee as directed by Council.